




## ***"Ignite Your Writing" Seminars***

<p><b>Instructor Mary Sovick</b></p> <p>Mary is a retired firefighter from South Metro (Denver) Fire Rescue Authority; an evaluator for promotional processes; a national trainer, author, editor, and speaker; and an adjunct instructor for the National Fire Academy.</p>		<p><b>To Register</b></p> <p>Visit  <a href="http://www.firelinetraining.com">www.firelinetraining.com</a>  or call Mary at  970.493.1414</p> <p><i>Sessions will be taped and available for later viewing for those who can't attend on the class day or who get toned out while on duty.</i></p>
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### **Two Upcoming Zoom Class Options**

<p><b>To Be Treated Like a Professional, Write Like One</b></p> <p style="text-align: center;"><b>July 12</b></p> <p><b>9:00 a.m. – 2:00 p.m. Mountain Time</b></p> <p><b>Cost: \$99 per person (<i>no crew rates</i>)</b></p> <p>Officers, acting officers, and hopeful candidates bring multiple strengths to the position, but sometimes find themselves uncomfortably unprepared for many of the consequential writing tasks facing them in the officer position. This session is useful for anyone with writing responsibilities and is helpful to people facing written components in promotional processes.</p> <p>This course instructs participants on these topics:</p> <ul style="list-style-type: none"> <li>◆ How to write more effectively and efficiently.</li> <li>◆ How to organize your content.</li> <li>◆ How to strengthen coherence</li> <li>◆ How to handle spelling and grammar challenges.</li> </ul>	<p><b>Simple Tips to Strengthen Report Narratives</b></p> <p style="text-align: center;"><b>July 19</b></p> <p><i>Ask about rate for on-duty crews.</i></p> <p><b>9:30 a.m. – 1:30 p.m. Mountain Time</b></p> <p><b>Cost: \$89 per person</b></p> <p>The session focuses on strengthening the narrative portion of fire and EMS reports. Find answers to these questions:</p> <ul style="list-style-type: none"> <li>◆ How should I organize my report narratives?</li> <li>◆ How can I figure out what is "enough" information?</li> <li>◆ What do I do about my spelling &amp; grammar issues?</li> <li>◆ How can I provide feedback to others' reports when I'm not sure about the quality of my own?</li> </ul>
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#### ***Comments from seminar participants***

*"My writing skills have improved immensely since taking Mary's classes. I know her training helped me on my last assessment center." CO (now BC) Steve Christen, Colorado*

*"This was a fantastic course. I learned valuable skills that I intend to implement immediately. FF J Johnson, Colorado*